

**Notice**  
**DAC/N-195/2021-22, dated 02.02.2022**  
**(College Code: C-11955)**

The members of teaching and non-teaching staff (including State Aided College Teachers and the members of Non-teaching staff engaged by the college) are requested to kindly note that the undersigned shall have to report to the Higher Education Department regarding the presence of the teaching and non-teaching staff of the college at 11-30 a.m. on each day from 03.02.2022 until further notice.

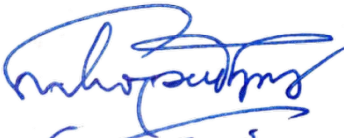
It may further be noted that the college shall have to answer two questions among many others:

1. Total number of teaching and non-teaching staff in the institution
2. Total number of teaching and non-teaching staff who are present on the day of reporting

Accordingly, it will not be possible for the undersigned to accommodate the attendance record of the members of teaching and non-teaching staff who, for whatever reason, may report beyond 11-15 a.m. on the day of reporting.

This notice is issued in accordance with the electronic communication from the Education Directorate of Government of West Bengal on 02.02.2022 at 1-10 p.m.

All are requested to act accordingly.

  
Principal  
Dinabandhu Andrews College  
P.O.-Garia, Kolkata-700 084  
West Bengal, India

**Principal**  
**Dinabandhu Andrews College**