

Notice

DAC/N-207/2021-22, dated 13.02.2022

This is for the information of the Internal Examination of the students of Semester-I B.A., B.Sc. and B.Com (Hons/General/Major) Examinations, 2021 (to be held in, 2022) will be held on February, 18-20, 2022. The routine of the said examination will be published in due course.

The Internal Examination of the students of Semester-I B.A., B.Sc. and B.Com (Hons/General/Major), 2021 (to be held in 2022) **will be held in online mode only.**

The following instructions are to be followed by the students

1. Keep their mobile phones or lap-tops or desk-tops or tabs fully charged before 15 minutes of the scheduled examinations
2. Ensure uninterrupted internet connection to their devices (mobile phone or lap-top or desk-top or tab)
3. Question papers will be available to the students through the 'DOWNLOAD QUESTIONS' button available on the home page of the college website www.dacollege.org 15 minutes before the scheduled time of the commencement of each examination
4. Check the routine of the examinations under reference which will be available on the college website.
5. Duration of each examination is 30 minutes
6. Use A4 sized plain paper for the purpose of writing the answers (Click here to get Model Answer Script).
7. Use BLACK ink only for the purpose of writing the answers
8. Every candidate must write his/her (1) Registration No, (2) Mobile No (if CU Roll No is NOT AVAILABLE), (3) Semester, (4) Course (B.A./B.Sc./B.Com), (5) Subject, (6) Paper and (7) Date and time of the Examination on the top of the answer sheet. Click here to get the [Model Answer Script](#)
9. Every candidate must write his/her (1) Registration No and (2) Mobile No (if CU Roll No is NOT AVAILABLE) on all the pages of answer paper (if more than one sheet is used)
10. Scanned copies of the answer paper must be uploaded as a single PDF file of size not more than 8 MB through the 'ANSWER SCRIPT UPLOAD' button available on the home page of the college website www.dacollege.org within 30 minutes after a particular examination is over
11. Get the Answer paper scanned/photographed (answer paper to be uploaded as single pdf file only)
12. Finish writing the examination paper within the time allotted for each examination
13. Convert the scanned page of the answer paper into pdf (maximum size up to 8 MB) using the facility available on our system or of their own
14. Save the converted file (pdf of max. Size of 8MB) in their system (mobile phone or lap-top or desk-top or tab) and to rename the same within 20 characters. [Please note that the smaller the size of the pdf file to be uploaded the faster will be the uploading]
15. No Physical submission of answer papers will be allowed
16. All the students are advised to view the VIDEOS available on the relevant page of the portal

The system will remain open to the students for [trial uploading](#) of test answer scripts (scanned hand written trial answer sheets converted into a pdf) [from 10-00 a.m. of 14.02.2022 till 10 a.m. of 16.02.2022.](#) This is for the purpose of practice only. All test data will be deleted/erased immediately after 10-00 a.m. of 16.02.2022.

Principal
Dinabandhu Andrews College

