

**DINABANDHU ANDREWS COLLEGE****GARIA, KOLKATA-700084****Tender Notice****DAC/NIT-7/2023-24, dated 25.04.2023**

Sealed quotation are invited from interested parties for supply of the under mentioned goods:

Sl. No.	Particulars	Quantity	Price @ Rs.
1	Alpin (Ball) per Box( for Notice Board - push pins)		
2	Alpin (Ordinary) per Box		
3	Arch File Ambassador -Doz		
4	Arch File Kangaroo Clip-Doz		
5	Binder Clip (Size 1-1/4")-1Box (32 mm)		
6	Binder Clip (Size 1-5/8") 1Box (41 mm)		
7	Binder Clip (Small) 1Box (19 mm)		
8	Black Board Duster - per pc		
9	Board Pin		
10	Cloth Duster Doz		
11	Celotape White 1"		
12	Celotape White 2"		
13	Celotape Brown 1"		
14	Celotape Brown 2"		
15	Chalk (Dust less-White)		
16	Chalk (Dust less-Coloured)		
17	Carbon Paper		
18	Dumper per pc		
19	Envelope ( Size 10 X 4.5) Brown with Printing 1000 mn		
20	Envelope ( Size 10 X 4.5) White with Printing 1000 mn		
21	Envelope ( Size Small) Brown with Printing 1000 mn		
22	Envelope ( Size Small) White with Printing 1000 mn		
23	Envelope for C.U.Examination Plastic coated(12" X17.7")		
24	Envelope Brown Big 14 X 10 with Printing 1000 mn		
25	Erazer		
26	File - Flat (Cobra) - Doz with Printing - 144 mn		
27	File - Cover ( Cobra) - Medium Doz with Printing per -144 mn		
28	File - Cover ( Cobra)- Big Doz with Printing per -144 mn		
Sl. No.	Particulars	Quantity	Price @ Rs.

29	File - Channel		
30	Fevigum (Small size)		
31	Gum (Bottle)		
32	Gum (Tube)		
33	Jems Clip (Big) 1 Box-10Pkt (50 mm)		
34	Jems Clip (Medium) (35mm) 1 Box-10Pkt		
35	Jems Clip (Small) 26 mm 1 Box-10Pkt		
36	Letter Head (A4) Bond Pocket binding Royal- 100-1 Pad		
37	Letter Head (Legal) Bond Pocket binding Royal- 100-1 Pad		
38	Metal Clip (Big) 4" per Doz		
39	Metal Clip (Medium) 3 " per Doz		
40	Metal Clip (Small) 2" per Doz		
41	Paper - A3 ( JK) Per Pkt		
42	Paper - A4 ( JK) Per Pkt		
43	Paper - Legal ( JK) Per Pkt		
44	Paper - B4 ( JK) Per Pkt		
45	Paper - A4 Colour for Voucher (Blue/Red/Yellow)		
46	Pen High Lighter (Blue/Yellow)10 X 4		
47	Pencil (4B) - 1 Box-10 Pcs		
48	Pen Photo Signature		
49	Pen Whitener make faber Castell		
50	Pen - Marker - 4 Colour		
51	Pencil Cutter		
52	Punching Machine DP 800		
53	Punching Machine DP 480		
54	Rubber Band (500 Pcs) - Big 1 Kg		
55	Rubber Band (500 Pcs) - Medium 1 Kg		
56	Stamp Pad		
57	Stamp Pad Ink Dayal Bottle		
58	Stapler (Big) - 24/6		
59	Stapler (Small) - 10		
60	Stapler (50 pages)		
61	Stapler (100 pages)		
62	Stapler Pin (Big) 1 Box-20Pkt		
63	Stapler Pin (Small) 1 Box-20Pkt		
<b>Sl.No.</b>	<b>Particulars</b>	<b>Quantity</b>	<b>Price @ Rs.</b>
64	Scissor Gripex 9"		

65	Scale Metal ( 1 foot)		
66	Scale Plastic ( 1 foot)		
67	Bengal Chemical Black Phenol (5 Litres)		
68	Bengal Chemical Black Phenol (20 Litres - Jar)		
69	Bengal Chemical Black Phenol (450 ml)		
70	Odeon Toilet Cleaner		
71	Bengal Chemical Bleaching Powder 500 gms		
72	Bengal Chemical Napthalin Ball 200 gms		
73	HIT Black 625 ml		
74	HIT Black 400 ml		
75	Eveready Battery 9 v		
76	Eveready Battery 1015		
77	Eveready Battery 1012		
78	Eveready Tube Light 36 W		
79	Eveready LED Tube Light 20w		
80	White Board 6" X 4"		
81	White Board 4" X 3"		
82	White Board 8" X 6"		

The quotation must contain the followings:

1. PAN
2. GST, wherever applicable should be clearly mention.
3. **Tenderers must have GST Registration.**
4. Telephone No
5. Address (with proof)
6. E-mail ID
7. Bank details (A/C No. , Bank, Branch & IFS Code)

**8. Documents (Xerox copies of PAN card, Trade License and GST Registration) must be submitted along with the tender.**

**9. Rate should be quoted inclusive of G.S.T.**

The quotation must be submitted by 17.05.2023 (up to 01:30 pm). Tender will be opened on 19.05.2023 at 01.00 p.m. preferably in presence of Tenderers. The rate will be valid up to next 6(Six) months from tender opening date.

Sd/-  
Principal  
Dinabandhu Andrews College