

NOTICE
DAC/N-37/2024-25, Dt. 11.06.2025.

All members of Teaching and Non-Teaching staff holding substantive appointment are requested to kindly collect the House Rent Allowance Declaration Form available with Smt. Pinky Dolui and Sri Babul Dutta respectively. **HRA Declaration Form may also be downloaded from the link provided below.** Duly filled in House Rent Allowance Declaration Form along with other documents (if applicable) is to be submitted to the office of the undersigned through Smt. Pinky Dolui and Sri Babul Dutta respectively **latest by 5th July, 2025**

It is to be noted that employees who share the House Rent Allowance with their spouse in terms of West Bengal Government Orders bearing Nos. 8012-F(P2) dt 27.12.2018, 5839- F(P) dt. 09.07.2012 and 644-Edn(CS), dated 11.11.2020 are required to submit the following documents along with the duly filled in HRA Declaration form signed by (1) Self, (2) Spouse, if any and (3) Employer of the spouse:

- Certificate to be issued by the Employer of the spouse of the employee of Dinabandhu Andrews College should include **the proposed quantum of HRA to be drawn by the spouse from the month of August, 2025 to July, 2026.**

[Click here to get the HRA Declaration form](#)

Sd/-
Principal
Dinabandhu Andrews College