



## Dinabandhu Andrews College

54, Raja Subodh Chandra Mallick Road  
Baishnabghata, Garia, Kolkata – 700 084.

E-mail.: dacprincipal@gmail.com, dacddo@gmail.com

Contact No.: +91-33 2430 4377; Website: www.dacollege.org

**Tender Reference Number**

**DAC/E-NIT-03/2024-25**

**Notice Inviting e-Tender**

**Tender ID**

**2024\_DHE\_767953\_1**

**NIT No. DAC/E-NIT-03/2024-25, dated: 09.11.2024**

Dinabandhu Andrews College invites online bids through the West Bengal Government e-procurement system <https://wbtenders.gov.in/nicgep/app> for supply and installation of LED Digital Outdoor Signage above the entrance gate of Dinabandhu Andrews College.

Interested bidders are requested to provide their bids as per mentioned in the table below.

Sl. No.	Name of the work	Earnest Money Deposit (EMD) in Rs.	Completion Period
1	Supply and installation of LED Digital Outdoor Signage above the entrance gate of Dinabandhu Andrews College.	8,000.00	90 Days

## **Item Features & Specifications:**

### **Item:**

LED Digital Outdoor Signage above the Entrance gate of Dinabandhu Andrews College.

### **Item Description:**

Providing & fixing of P04 full color LED Digital Outdoor Signage with HD Controller, Sensor card & other accessories along with ACP cladded sign cabinet above the Entrance gate.

The LED Digital signage shall have the provision of displaying Picture, Presentation, Video, Live program, Current Date & Time, Temperature, Humidity & Air pollution quality.

The Signage shall have an easy mechanism of removing the content /information for inspection and access of the services.

The contractor shall survey the sites and submit the detailed design of signage which is to be approved by competent authority of Dinabandhu Andrews College before supplying the materials.

All drawings of signage shall indicate the shape, dimensions and proper fixing arrangement details and to be approved by Dinabandhu Andrews College.

Minor Civil works if required, to install the signage shall be done by the contractor without any extra cost.

Scaffolding or any other arrangements for installation of the said item to be made by contractor.

Only Power cable & LAN cable to be provided by purchaser.

### **Item Specification:**

#### **LED Digital Screen:**

Pixel Pitch (mm): 4

Scan: 1/10

Module Size (mm): 320\*160

Module Resolution (Dots): 80\*40

Pixel Density ((Dots/ m<sup>2</sup>): 62500

Energy Consumption Level: Grade1

Supply Voltage (v): ≥4.5

Brightness (cd/ m<sup>2</sup>): 4500-6000

Color Temperature (k): 6500~18000 Adjustable

Contrast: ≥5000 : 1

Driving IC: Energy-Saving High Refresh Rate PWM-SS 4 k resolution support

Gray Level (Bit) : 13~14 Adjustable

Refresh Rate(Hz): ≥4200

Maximum Power Consumption (W/ m<sup>2</sup>): ≤909

Average Power Consumption(W/ m<sup>2</sup>): ≤303

Warranty: 2 Years

Life-Span: ≥100000 Hours

RC card: Huidu r712

Power cable: Mescab 1.5 mm per Module/cabinet

Controller: HD with live option inputs Hdmi/lan/usb/mobile hotspot own storage capacity 4k support.

**Sign Cabinet:**

The internal structure of the Sign cabinet to be made of 25x25x1mm & 50x25x1.2mm MS SHS with 2 coating of Primer & Paint.

The depth of the cabinet shall be minimum 100-150mm.

**ACP Cladding:**

The entire Structure to be cladded with 3mm Exterior Grade ACP Sheet of Aludecor/Timex or equivalent make with front Photo framing.

All joints of ACP sheet shall be sealed properly with silicon Sealant.

**Paint:**

Primer: MS surface shall be properly prepared using emery paper for paint finish using suitable Red Oxide primer to match paint system.

Second coat of primer or water repellent paint as specified by the manufacturer shall be provided. First coat of Enamel paint should be applied.

After the surface has dried, the second coat of Enamel paint shall be provided by brush or cloth as suitable.

The surface shall be cleaned for all types of dirt, dust, rust etc. the cleaning shall be done by wire brush or emery paper to insure smooth surface.

**Technical-Compliances:**

The firm shall submit list of personnel, organization available in hand and proposed to be engaged for the subject work.

The firm shall submit list of Plant & Machinery available in hand and proposed to be inducted for the subject work.

**Commercial-Compliance:**

The tenderer should furnish copy of PAN Card.

The tenderer should furnish NEFT Mandate with Bank Confirmation.

The tenderer should furnish registration certificate under CGST Act and SGST Act or undertaking regarding exemption from GST.

The Tenderer should furnish ESI registration Certificate.

The tenderer should furnish PF registration certificate.

▪ **Earnest money**

- ❖ In the event of e-procurement, intending bidder may download the tender documents from the website <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate. Earnest Money may be remitted through NEFT/RTGS or Net-Banking as per Order No→3975 – F(Y) Dated: 28<sup>th</sup> July,2016 of Finance Department Government of West Bengal and also to be documented through e-procurement portal.
- ❖ **Tenderers having valid / Relevant NSIC or MSME Certificate or Registration is exempted from payment of EMD, where such proof needs to be submitted.**

▪ **Eligibility criteria for participation in the tender**

- a) Company should have at least an experience in installation of same item, as being offered in this tender, in the Government Department / Academic Institution / State or Central Govt. undertaking / Statutory Bodies constituted under the statute of Central or State Govt. with capable service team and reagents inventory / stock points in the city. For immediate Service & Support local service center shall be there.
- b) Work order copies along with job completion certificate (if any) from the customer duly self-attested are to be submitted. The bidder will have to produce original documents for verification, without which the bid will be treated as non-responsive and summarily rejected.

▪ **Date and Time schedule:**

Sl. No.	Particulars	Date & Time
1	Date of uploading of N.I.T & other documents (online) (Publishing Date)	11/11/2024 from 10:00 AM
2	Documents download / sale start date (online)	11/11/2024 from 10:00 AM
3	Bid submission start date (online)	11/11/2024 after 12:00 Noon
4	Bid submission closing date (online)	26/11/2024 up to 03:00 PM
5	Bid opening date for technical proposal	28/11/2024 at 03:00 PM
6	Date of uploading list for qualified bidder in technical proposal	After evaluation of technical proposal.
7	Date for opening of financial proposal (online)	To be notified later on.

## **Terms & Conditions:**

The rates must be of all-inclusive taxes in total as cost to the College, considering following functions:

- 1) **Delivery:** The item should be delivered and installed within the period as specified in the purchase order and be ready for use within 90 days of the issue of purchase order unless otherwise prescribed. If the bidder fails to deliver and place any or all the Equipment's or perform the service by the specified date, penalty at the rate of 1% per week of the total order value subject to the maximum of 10% of total order value will be deducted.
- 2) Delivery at Dinabandhu Andrews College, Kolkata.
- 3) Installation is to be carried out by the Consignor, at their own cost.
- 4) Maintenance & Support during warranty period to be borne by the Consignor.
- 5) Order will be placed to a single bidder for the entire job.
- 6) **Payment terms:** Payment will be made after successful installation of the item. No part payment / advance payment shall be made.
- 7) Total price should include all components and fixed for the period of contract.
- 8) **Price-Bid:**
  - a) Bill of Material with price bid as per E-Tender BOQ format.
  - b) Price shall be quoted in INR only.
  - c) Rate: The rate should be quoted inclusive installation charges, fixing, packing, forwarding, freight, Insurance, loading & unloading and all other incidental charges, if any.
  - d) No escalation in respect of materials, labour, duties, freight etc. will be allowed in any shape
  - e) **GST amount should be paid as applicable.**
- 9) Any change in taxes levied by Govt. after opening of bids will be on account of bidder. No change in offer in offer will be accepted later on.
- 10) Validity of quotation 90 days.
- 11) The Tender may be cancelled at any level.
- 12) The College reserves the right to accept or reject any bid and cancel the bidding process.
- 13) In all cases of disputed the decision of the College will be final.

## **INSTRUCTIONS TO BIDDERS**

**The vendors should not be blacklisted from any government or Education Institutes. In such case their offer will be summarily rejected and will not be considered as a valid bid.**

Instructions/Guidelines for electronic submission of tender have been annexed for assisting the contractors participate in e-tendering.

- 1. Registration of Contractor:** -Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government system through logging on the <https://wbtenders.gov.in>. The contractor is to click on the link for e-Tendering site as given on the web portal.
- 2. Digital Signature Certificate (DSC):** -Each contractor is required to obtain a class-II, class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the Govt. of India([cca.gov.in](http://cca.gov.in)) on payment of requisite amount details are available at the Web Site started in Clause-1 of Guideline to Bidder. DSC is given as a USB e-Token.
- 3. Collection of Tender documents:** -The contractor can search & download NIT & Tender documents electronically from computer once he logs on to the website mentioned Clause 1 using the Digital Signature Certificate. This is the only mode of collection of Tender documents.
- 4.** The tenderer is not required to submit hard copies Technical File (Statutory) or My Documents (Non-Statutory). Submission of hard copy of Financial Bid is totally prohibited & only be submitted through on-line <https://wbtenders.gov.in>. NIC web portal.
- 5. Submission of Tenders: -**
  - a) General process of submission:** -Tenders are being submitted through online to the website <https://wbtenders.gov.in> in two folders at a time for each work, one is Technical Bid and other is Financial Bid before the prescribed date and time using the Digital Signature Certificates.
  - b) Technical Bid:** -Technical Bid should contain scanned copies of the followings further in two cover (folder):
    - 5.1 Statutory Cover Containing:**
      - i.** Earnest Money Deposit (EMD) as prescribed in the NIT.
      - ii.** NIT and Corrigendum if any (Download the NIT and upload the same by digitally sign & sign by the bidder with company stamp).
      - iii.** Scan Copy of Non-Statutory Cover / My Documents Compliance Format as prescribed format in the NIT.

## 5.2 Non-Statutory Cover / My Documents containing the following documents:

Sl. No.	Category	Sub Category	Sub Category Description
A.	Certificates	A1 Certificates	1. PAN Card
			2. Professional Tax Registration Certificate
			3. GST Registration No.
			4. GST Registration Certificate
			5. Income Tax Returns submitted for the Last Financial Year
B.	Company Details		<ol style="list-style-type: none"><li>1. Proprietorship Firm (Trade License)</li><li>2. Partnership Firm including LLP (Partnership Deed, Trade License)</li><li>3. LTD Company (Incorporation Certificate, Trade License)</li><li>4. Society (Society Registration copy, Trade License)</li><li>5. Power of attorney.</li><li>6. Solvency Certificate from any Nationalized Bank of India / Schedule Bank not more than 6 months old.</li><li>7. Company Incorporation Certificate</li></ol>
C.	Credential		<ol style="list-style-type: none"><li>1. Credential Certificate for similar type of job.</li><li>2. Payment Certificates/ Work Completion Certificate/ Certified copy of Final Paid Bill.</li></ol>

### Note:

**Failure of submission of any of the above-mentioned documents will render the tender liable to summarily rejected.**

### 6) Financial Bid: -

- i) The Financial Bid should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ). The contractor is to quote the rate through online in the space marked for quoting rate in the BOQ, including GST.
- ii) Only downloaded copies of the above documents are to be uploaded, virus scanned & digitally signed by the contractor.

### 7) Opening & Evaluation of Tender: -

#### Opening of Technical Bid:

- i) Technical bid will be opened by the Dinabandhu Andrews College Officials. Statutory Cover (folder) would be opened first & if found in order and correct, Non-Statutory Cover (folder) will be opened. If there is any deficiency in the Statutory & Non-statutory documents, the tender will summarily be rejected.
- ii) Decrypted (transformed in to readable formats) documents of the non-statutory cover will be downloaded & handed over to the evaluation committee.
- iii) List of technically qualified tenders would be uploaded.

**NB: While evaluation, the committee may invite the tenderers & seek clarification/ information or additional documents or original hard copy of any of the documents already submitted. The College reserves the right to call for other documents if found otherwise eligible.**

**Opening and evaluation of Financial Bid:**

- i) Financial bid of tenderers declared technically eligible by the Committee will be opened electronically from the web portal on the prescribed date and time.

**8) Penalty for suppression/ distortion of facts:**

Submission of false document by tenderer is strictly prohibited and will be liable for rejection of the tender, for submission of false document or for suppression & distortion of facts.

Sd/ Principal  
Dinabandhu Andrews College.