

DINABANDHU ANDREWS COLLEGE

GARIA, KOLKATA – 700084

NOTICE

DAC/N-5/2020-21, dt. 30.05.2020

It is my pleasure to inform all the members of the teaching and non-teaching staff of Dinabandhu Andrews College holding permanent appointment against substantive posts that the process of Online Pay Fixation in HRMS Module is almost complete. It is expected that all concerned will be drawing regular salary in the revised pay structure from now on in terms of Govt. Orders Numbered 1306(22)-Edn(U), dated 30.12.2019, 28-Edn(CS), dated 09.01.2020, 120-Edn(U), dated 03.02.2020, 174-Edn(U), dated 14.02.2020, and ED-77/2020, dated 13.05.2020.

Under the new system, the employees will draw HRA @ 12% of the Basic Pay, subject to a maximum of Rs.12000.00 per month taking HRA drawn by self and his/her spouse together, vide paragraph 8 of GO No. 1306(22)-Edn(U), dated 30.12.2019, and paragraph 13 of GO No. 28-Edn(CS), dated 09.01.2020, for the teaching and the non-teaching staff, respectively.

The new pay in the revised pay structure shall include this enhanced rate of House Rent Allowance subject to the fulfilment of the conditions laid down in the Govt. Orders/Circulars/Memos/Rules and Regulations that govern the admissibility of House Rent Allowance.

All concerned are requested to go to the link given below, fill in the form available under the link and submit the same by 5th June, 2020.

<https://forms.gle/9JwZteMQtzNeAGdt5>

Please submit the duly filled in Govt. approved HRA declaration form (Form No. 042 which is available under the Home Page Menu of the college website www.dacollege.org: Downloadable Forms), get the original document signed by the employer of the spouse (if applicable) and submit it to the office of the undersigned after the lock down is over.

**Principal
Dinabandhu Andrews College**