

Government of West Bengal
Education Directorate
Bikash Bhavan, Salt Lake, Kolkata 700091

No - ED - 498/2013

OFFICE MEMO

Date - 24.07.2013

26/07/13

From : The Director of Public Instruction, West Bengal

To : All Principal/Officer-in-charge /Teacher-in-charge /Administrator
of Govt. /Govt-aided College of the State

Ministry of Human Resource Development (MHRD) initiated an All India Survey on Higher Education (AISHE) in the 2010-2011 with reference to date 30th September to build a robust database and to assess the correct picture of Higher Education in the Country. The main objectives of AISHE are --


- To identify & capture data relating to all the institutions of higher learning in the country
- It is now an annual system to be completed by 30th September each year.

In this line, State Nodal Officer(SNO) will authorise University Nodal Officers(UNO), University Nodal Officers will authorise College Nodal Officers(CNO) & College will fix the responsibility on an Institutional Nodal Officer. College/Institution Nodal Officer will fill the Data Capture Format(DCF)-II and will upload the same online directly to AISHE server. In case of difficulty, the higher users will actively help online / via telephone. The main tasks are ---

1. to appoint Institutional/College Nodal Officer;
2. to browse www.aishe.nic.in;
3. to create an user id and password;
4. to contact and get authentication from higher user;
5. to complete the DCF within 30 days and upload to the portal;
6. to send comprehensive report to SNO.

This is a time bound exercise and failure/delay in reflecting our State's position through this exercise may project our State's Higher Education in a poor light at the national level.

All College authorities are requested to (i) appoint forthwith a Nodal Officer; (ii) ensure uploading of data online within the third week of August 2013. Any delay in this regard on the College Authority shall be viewed adversely and render them liable for holding up financial assistance from the State Government.


Director of Public Instruction
West Bengal