

# DINABANDHU ANDREWS COLLEGE

GARIA, KOLKATA – 700084

## Tender Notice

**DAC/NIT-02/2019-20 dt. 09.04.2019**

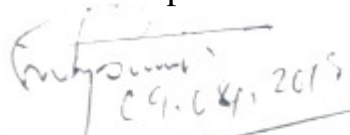
Sealed quotation are invited from interested parties for supply of stationery / others listed below.

The quotation must contain the followings:

1. PAN
2. GST, wherever applicable should be clearly mention.
- 3. Tenderers must have GST Registration.**
4. Telephone No
5. Address (with proof)
6. E-mail ID
7. Bank details (A/C No. , Bank, Branch & IFS Code)
- 8. Documents (Xerox copies of PAN card, Trade License and GST Registration) must be submitted along with the tender.**
- 9. Rate should be quoted inclusive of G.S.T.**

For any further clarification please contact the college office.

The quotation must be submitted by 30.04.2019 (up to 01:30 pm). Tender will be opened on 03.05.2019 at 11.00 a.m. preferably in presence of Tenderers.

  
Principal  
Principal  
Dinabandhu Andrews College  
Garia, Kolkata-700 084

**Dinabandhu Andrews College**  
**Garia, Kolkata - 700084**

**List of Office Stationery / Other Items**

Sl. No.	Particulars
1	A3 Paper ( JK) Per Pkt
2	A4 Paper ( Copy Power) Per Pkt
3	Agni Pen (Black / Blue) 1 Box - 10 Pcs
5	Agni Pen (Red) 1 Box - 10 Pcs
6	Alpin (Ball) per Box( for Notice Board - push pins)
7	Alpin (Ordinary) per Box
8	Arch File Ambassador -Doz
9	Arch File Kangaroo Clip-Doz
10	Binder Clip (Size 1-1/4")-1Box (32 mm)
11	Binder Clip (Size 1-5/8") 1Box (41 mm)
12	Binder Clip (Small) 1Box (19 mm)
13	Black Board Duster - per pc
14	Cloth Duster Doz
15	Cover File ( Cobra) - Doz with Printing per -144 mn
16	Cover File ( Cobra)- Big Doz with Printing per -144 mn
17	Dumper per pc
18	Envelope ( Size 10 X 4.5) Brown with Printing 1000 mn
19	Envelope ( Size 10 X 4.5) White with Printing 1000 mn
20	Envelope ( Size Small) Brown with Printing 1000 mn
21	Envelope ( Size Small) White with Printing 1000 mn
22	Envelope for C.U.Examination Plastic coated(12" X17.7")
23	Envelopr Brown Big 14 X 10 with Printing 1000 mn
24	Flat File (Cobra) - Doz with Printing - 144 mn
25	Gum (Bottle)
26	Gum (Tube)
27	High Lighter Pen (Blue/Yellow)10 X 4
28	Jems Clip (Big) 1 Box-10Pkt (50 mm)
29	Jems Clip (Medium) (35mm) 1 Box-10Pkt
30	Jems Clip (Small) 26 mm 1 Box-10Pkt
31	Legal Paper( Copy Power)
32	Letter Head (A4) Bond Pocket binding Royal- 100-1 Pad
33	Marker Pen - 4 Colour(Blue/Black)
34	Metal Clip (Big) 4" per Doz

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**List of Office Stationery / Other Items**

Sl. No.	Particulars
35	Metal Clip (Medium) 3 " per Doz
36	Metal Clip (Small) 2" per Doz
37	Pencil (4B) - 1 Box-10 Pcs
38	Photo Signature Pen
39	Rubber Band (500 Pcs) - Big 1 Kg
40	Rubber Band (500 Pcs) - Medium 1 Kg
41	Stamp Pad
42	Stamp Pad Ink Dayal Bottle
43	Stapler (Big) - 24/6
44	Stapler (Small) - 10
45	Stapler (50 pages)
46	Stapler (100 pages)
47	Stapler Pin (Big) 1 Box-20Pkt
48	Stapler Pin (Small) 1 Box-20Pkt
49	Scissor Gripex 9"
50	Whitener Pen make faber Castell
51	Celotape White 1"
52	Celotape White 2"
53	Celotape Brown 1"
54	Celotape Brown 2"
55	C.D. Blank Frontech with pouch
56	A4 Colour Paper for Voucher (Blue/Red/Yellow)
57	Punching Machine DP 800
58	Punching Machine DP 480
59	B4 Paper
60	Fevigum (Small size)
64	Chalk (Dust less-White)
65	Chalk (Dust less-Coloured)
66	Scale Metal
67	Rubber
68	Eraser
69	Pencil Cutter
70	CD writer Pen

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<b>Sl. No.</b>	<b>Particulars</b>
1	Bengal Chemical Black Phenol (5 Litres)
2	Bengal Chemical Black Phenol (20 Litres - Jar)
3	Bengal Chemical Black Phenol (450 ml)
4	Odeon Toilet Cleaner
5	Bengal Chemical Bleaching Powder 500 gms
6	Bengal Chemical Napthalin Ball 200 gms
7	HIT Black 625 ml
8	HIT Black 400 ml
9	Eveready Battery 9 v
10	Eveready Battery 1015
11	Eveready Battery 1012
12	Eveready Tube Light 36 W
13	Eveready LED Tube Light 20w