

# DINABANDHU ANDREWS COLLEGE

GARIA, KOLKATA-700084

## Tender Notice

DAC/NIT-5/2018-19 dt. 16.05.2018

### **Sealed quotation are invited from interested parties for Prospectus 2018**

1. Prospectus will consist of 08 to 10 pages
2. Both side Four Colour Printing
3. 300 GSM Art Board should be used
4. Paper size will be 8.5 x 11 in
5. Texts & Photographs will be provided by the college
6. Eight pages design layout to be prepared by the party.
7. Colour layout should be confirmed by the College
8. Front & Back side will be matt laminated
9. Creasing & stitching to be done as per sample.
10. GST should be mentioned separately
11. Rate should be given for 2000 pcs
12. Rate should include colour design, Art Board, Four Colour Printing, lamination, Creasing, Stitching
13. No other charges will be paid other than quoted rate except GST
14. Complete Prospectus should be delivered within 15 days from confirmation of colour layout by the college.



Principal  
Principal

Dinabandhu Andrews College  
Garia, Kolkata-700 084

The quotation must contain the followings:

1. PAN
2. GST, wherever applicable should be clearly mention.
- 3. Tenderers must have GST Registration.**
4. Telephone No
5. Address (with proof)
6. E-mail ID
7. Bank details (A/C No. , Bank, Branch & IFS Code)
- 8. Documents (Xerox copies of PAN card, Trade License and GST Registration) must be submitted along with the tender.**

The quotation must be submitted by 30.05.2018 (up to 01:30 pm). Tender will be opened on 01.06.2018 at 11 .00 a.m. preferably in presence of Tenderers.